

CABINET

Report of the meeting held on Tuesday, 30th June, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Gareth Williams, Leader of the Council
Cllr Sophie Porter, Deputy Leader and Healthy Communities & Active Lives Portfolio Holder

Cllr Gaynor Austin, Finance & Resources Portfolio Holder
Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder
Cllr Christine Guinness, Pride in Place / Neighbourhood Services Portfolio Holder
Cllr Julie Hall, Economy, Skills & Regeneration Portfolio Holder

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **13th July, 2026**.

9. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

10. MINUTES –

The Minutes of the meeting of the Cabinet held on 2nd June, 2026 were confirmed and signed by the Chair.

11. EQUALITY, DIVERSITY AND INCLUSION (EDI) POLICY AND EQUALITY ACTION PLAN –

(Cllr Sophie Porter, Healthy Communities & Active Lives Portfolio Holder)

The Cabinet considered Report No. EDO2610, which set out an Equality, Diversity and Inclusion (EDI) Policy for the Council.

Members were informed that the new policy had been developed through engagement with stakeholders, analysis of local insight, including resident feedback, ward data and service complaints and organisational learning. It aligned with the Equality Framework for Local Government and would fulfil the Council's duties under the Equality Act 2010. An associated action plan was also introduced and this would deliver the five strategic goals that were set out in the policy, covering community insight, accessible services, community cohesion, an inclusive workforce and governance/accountability. A phased approach to 2028 was proposed, with early quick wins to be implemented within the first six months. Members stressed the importance of making sure that these quick wins would be seen to be driving ongoing improvements

In discussing this, Members expressed their strong support for the introduction of this new policy and stressed the importance of the impact of the policy being

accurately measured and monitored. The Leader of the Council agreed to discuss this with the Council's Service Manager – Policy, Strategy and Transformation, with a view to this being included in the regular performance management report. Members placed on record their thanks to the Policy and Project Advisory Board for its contribution to the process of developing this policy.

The Cabinet RESOLVED that

- (i) the Equality, Diversity and Inclusion Policy, as set out in Appendix 1 of Report No. ED2610, be approved;
- (ii) the Equality, Diversity and Inclusion Action Plan, as set out in Appendix 2 of the Report, be noted; and
- (iii) the publishing on the Council's website of the annual Public Sector Equality Duty Update be noted, with the next report due in October 2026.

12. PLAYGROUND RENEWALS 2026-28 –

(Cllr Christine Guinness, Pride in Place/Neighbourhood Services Portfolio Holder)

The Cabinet considered Report No. OS2616, which set out a proposed priority order list in respect of the renewal or refurbishment of Council-owned playgrounds.

Members were informed that, for many years, the renewal or refurbishment of playgrounds had only been carried out when sufficient Section 106 developer contributions had been available. However, for each of the financial years 2026/27 and 2027/28, a capital budget of £200,000 had been provided, making a total investment of £400,000 over the two years. The priority list had been prepared factoring in the overall condition of the site, coupled with the size and usage of the facilities. It was reported that the Policy and Project Advisory Board had considered the proposals in detail and had endorsed the proposed approach.

In discussing this, Members expressed support for the proposed approach and stressed the importance of the local community being involved in the process of renewing or refurbishing facilities in their neighbourhood. In response to a question, it was confirmed that the funding was not sufficient to improve all Council-owned playgrounds in the Borough and that Section 106 developer contributions would continue to be utilised to boost the funds available for this work.

The Cabinet RESOLVED that

- (i) the playground renewal / refurbishment priority list, as set out in Report No. OS2616, be approved; and
- (ii) the playgrounds on the Playground Priority Upgrade Order List, to be considered by the new authority for future investment from 2028-29 onwards, be noted.

13. **PRIDE IN PLACE PROGRAMME –**

(Cllr Sophie Porter, Healthy Communities & Active Lives Portfolio Holder)

The Cabinet considered Report No. ED2609, which set out an overview of the Pride in Place funding programme for the Mayfield area.

Members were informed that the report also included progress made to date, along with the proposed governance arrangements that would be required to support the delivery of the programme. The Cabinet was reminded that, in February 2026, the Government had announced that Mayfield, Farnborough had been awarded £20million over a ten-year period as part of Phase Two of the Pride in Place programme. A Pride in Place Neighbourhood Board would be required to provide a strategic oversight of the programme, to engage with local communities and stakeholders and to lead the development of a 10-year Pride in Place Plan. It was confirmed that the Council would be allowed to nominate only one representative to the Board and that the Chair would be independent.

The Cabinet expressed strong support for the provision of this funding for one of the Borough's most deprived areas. It was felt to be important that the Board would adopt a Strategic Communications Plan to ensure that communications would be as effective as possible.

The Cabinet RESOLVED that

- (i) the objectives and progress of the Pride in Place funding programme, as set out in Report No. ED2609, be noted;
- (ii) the financial implications be noted, with approval that expenditure would be managed in accordance with the approved funding conditions and the Council's financial procedures;
- (iii) the Council's acceptance of the grant and administering of the funding in accordance with programme requirements be approved; and
- (iv) it be recommended to the Board that a Strategic Communications Plan be adopted to ensure effective communications.

The Meeting closed at 7.53 pm.

CABINET

Report of the meeting held on Tuesday, 4th August, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Gareth Williams, Leader of the Council
Cllr Sophie Porter, Deputy Leader and Healthy Communities & Active Lives Portfolio Holder

Cllr Gaynor Austin, Finance & Resources Portfolio Holder
Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder
Cllr Christine Guinness, Pride in Place / Neighbourhood Services Portfolio Holder

An apology for absence was submitted on behalf of Cllr Julie Hall.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **17th August, 2026**.

14. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

15. MINUTES –

The Minutes of the meeting of the Cabinet held on 30th June, 2026 were confirmed and signed by the Chair.

16. BUDGET OUTTURN 2025/26, 2026/27 QUARTER ONE FORECAST AND MTFS UPDATE 2026/27 –

(Cllr Gaynor Austin, Finance & Resources Portfolio Holder)

The Cabinet considered Report No. FIN2613, which set out an update on the Council's budget outturn position for 2025/26, the first quarter forecast for 2026/27 and an update of the Council's Medium Term Financial Strategy (MTFS).

Members were reminded that the Council had approved the 2025/26 budget with a planned deficit of £5.6 million, partly mitigated by a savings target of £2.2 million to be achieved in year, with the remaining £3.4 million funded from revenue reserves. It was reported that the provisional outturn indicated that the savings target had been fully achieved and that additional underspends had reduced the overall reliance on reserves to £2.362 million. Unaudited usable reserves available to support the 2026/27 financial position were estimated at £6.9 million. It was reported that, despite the improved outturn position, the Council continued to face significant financial challenges over the MTFS period. Officers would continue to monitor financial performance closely and would provide regular updates to Members on the Council's financial position, risks and mitigating actions.

The Cabinet was pleased with the progress that had been made in addressing the Council's challenging financial position and expressed gratitude to the finance team for its work in this respect. It was noted that prudent financial management would continue to be required for the foreseeable future. Discussion was held on the appropriate scrutiny process with regard to the Council's budget strategy and the Leader would progress this matter further with the Chair of the Audit and Governance Committee.

The Cabinet RESOLVED that

- (i) the Revenue Outturn for 2025/26, as set out in Report No. FIN2613, be noted;
- (ii) the £64,795 revenue budget carry forward and £2.834 million Capital reprofiling to 2026/27, as set out in the Report, be approved;
- (iii) the Quarter 1 forecast for 2026/27, as set out in the Report, be noted;
- (iv) the Medium Term Financial Strategy update for 2026/27 to 2029/30, as set out in the Report, be noted; and
- (v) the write offs, as set out in Section 3 of the Report, be approved.

17. COUNCIL DELIVERY PLAN AND RISK REGISTER QUARTER ONE UPDATE AND PERFORMANCE MANAGEMENT FRAMEWORK –
(Cllr Gareth Williams, Leader of the Council)

The Cabinet received Report No. ED2611, which set out the performance monitoring information for the Council Delivery Plan and key service measures for the first quarter of 2026/27. Members were informed that key projects and activities from the Delivery Plan and key service indicators and measures used by the Council to monitor how the Council runs services were included in the report. The Cabinet heard that the Council's Corporate Risk Register identified factors that could impact on the future delivery of the Council's services and key priorities. A summary of those risks was provided in the report for discussion. Members were also informed that the Performance Management Framework and Data Quality Policy had been refreshed and updated and were included in the report.

In discussing the report, Members were satisfied that good progress had been made by the Council towards delivering the Council Delivery Plan and that the Risk Register represented an accurate summary of the most significant risks faced by the Council. Many projects were highlighted that had demonstrated the excellent work that had been carried out by officers and Members.

The Cabinet RESOLVED that

- (i) the progress made towards delivering the Council Delivery Plan and the latest performance information in relation to Council services, as set out in Report No. ED2611, be noted;
- (ii) the changes to the Corporate Risk Register, as set out in Sections 5.1 to 5.12 of the Report, be approved;

- (iii) the refreshed and updated Performance Management Framework and Data Quality Policy, as set out in the Report, be approved; and
- (iv) the Executive Director, in consultation with the Leader of the Council, be authorised to make minor amendments to reflect organisational structure changes.

18. NEW EMPLOYEE PROBATION POLICY –

(Cllr Gaynor Austin, Finance & Resources Portfolio Holder)

The Cabinet considered Report No. PEO2602, which set out details of a new Probation Policy for adoption.

It was explained that the Policy would provide clear formal expectations, roles, responsibilities and guidelines for new employees and Line Managers during the six-month probation period. The Policy had been discussed with both managers and UNISON.

The Cabinet RESOLVED that the proposed Probation Policy, as set out in Annex 1 of Report No. PEO2602, be approved.

19. UPDATED CIVIL PENALTIES POLICY FOR HOUSING ENFORCEMENT –

(Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder)

The Cabinet considered Report No. OS2620, which set out an updated Civil Penalties Policy for housing enforcement.

Members were informed that the policy provided the framework for issuing civil penalties for housing related offences under the Housing Act 2004, Housing and Planning Act 2016 and the Renters' Rights Act 2025. The Renters' Rights Act 2025 had had a significant impact on the private rented sector and its implementation had required an update to the Council's Civil Penalties Policy to ensure compliance with the new statutory duties.

In discussing this, the Cabinet expressed support for this policy, which it felt would strengthen the Council's ability to assist local residents.

The Cabinet RESOLVED that

- (i) the Civil Penalties Policy, as set out in Appendix 1 of Report No. OS2620, be approved;
- (ii) the Executive Head of Operations be authorised to make minor amendments to the policy to reflect future legislative or regulatory changes;
- (iii) the publication and implementation of the policy with immediate effect, as set out in the Report, be approved; and
- (iv) the running in parallel of the new and the existing policies for a transitional period, as set out in the Report, be approved.

20. ESTABLISHMENT OF A NEW YOUNG ADULT EMPLOYMENT HUB IN RUSHMOOR –

(Cllr Julie Hall, Economy, Skills & Regeneration Portfolio Holder)

The Cabinet considered Report No. PG2630, which set out a proposal to establish a 'Youth Hub' in the Borough.

Members were advised that the Council had successfully secured funding from the Department for Work and Pensions (DWP) to establish a Youth Hub in Rushmoor. The Youth Hub formed part of a national programme designed to support young people aged 16 to 24 to access employment, education and training opportunities. It would address the relatively high number of residents classed as the NEET (Not in Education, Employment or Training) in the Borough. It was reported that the DWP grant would enable the Council to recruit two Employment Advisors who would provide tailored employability support, careers guidance and practical assistance to young people seeking employment. It was proposed that the Youth Hub would be based on the second floor of the Council Offices, in close proximity to Citizens Advice.

During discussion, Members commented that transport was often a barrier to younger people seeking opportunities and that consideration should be given to the service being available on an outreach basis in due course.

The Cabinet RESOLVED that

- (i) the acceptance of the DWP grant for the establishment of a young Adults Employment Hub in Rushmoor, as set out in Report No, PG2630, be approved;
- (ii) the delivery of the Young Adults Employment Hub from the Council Offices in Farnborough be endorsed; and
- (iii) the recruitment of two fixed-term Employment Advisors, funded through the grant, be supported.

21. MOBILE CCTV POLICY –

(Cllr Christine Guinness, Pride in Place / Neighbourhood Services Portfolio Holder)

The Cabinet considered Report No. OS2622, which set out a Mobile CCTV Policy for the Council.

Members were informed that the Council had successfully applied to the Office of the Police and Crime Commissioner (OPCC) for funding towards mobile CCTV, which had been granted in April 2026. The grant of £12,500 would cover the purchase of multiple camera units and associated data costs. The cameras would be used to strengthen the Council's approach to addressing antisocial behaviour and fly-tipping, increasing the opportunity of obtaining evidence for enforcement action. It was explained that the Mobile CCTV Policy would summarise the purposes and objectives for the cameras' use and would provide guidelines around data protection,

monitoring and recording of footage and circumstances whereby footage may be released to a third party.

In discussing this, Members expressed their strong support for the introduction of mobile CCTV in the Borough and felt that this would be a significant tool in the Council's approach both antisocial behaviour and fly-tipping.

The Cabinet RESOLVED that the Mobile CCTV Policy, as set out in Appendix 1 of Report No. OS2622, be approved.

22. **WAVELL 3G PITCH - FOOTBALL FOUNDATION APPLICATION –**
(Cllr Sophie Porter, Healthy Communities & Active Lives Portfolio Holder)

The Cabinet considered Report No. ED2614, which set out a proposal to provide partnership funding towards a third generation (3G) artificial grass pitch at Wavell School, Farnborough.

Members were advised that the school was seeking a main grant from the Football Foundation and the Council's contribution would form part of the required local partnership funding. In addition, Wavell had been fundraising and would be contributing a minimum sum of £100,000. It was explained that the Rushmoor Local Football Facilities Plan (LFFP), which had been updated in 2025, had identified a shortage of 3G facilities in the Borough, so this proposal would help to address the excess demand for 3G pitches. The proposal would also support the Council's ambitions to improve health and wellbeing, increase participation in sport and physical activity and to strengthen community resilience through sport. The application to the Football Foundation would be subject to a stringent community usage agreement to ensure the facility would be available to local clubs, community organisations and residents during evenings, weekends and school holidays.

The Cabinet welcomed this proposal and felt the investment would help to enable the provision of an excellent facility for Rushmoor residents in a central location within the Borough.

The Cabinet RESOLVED that

- (i) a Council contribution of £150,000, subject to the project securing Football Foundation funding and confirmation of a minimum of £100,000 direct partnership funding from Wavell School, as set out in Report No. ED2614, be approved; and
- (ii) the utilisation of the balance of the Council's Community Recovery Fund (£85,000) and a further £65,000 from the Council's Capital Receipts, as set out in the Report, be approved.

The Meeting closed at 8.03 pm.

CABINET

Report of the meeting held on Thursday, 20th August, 2026 at the Council Offices, Farnborough at 3.30 pm.

Voting Members

Cllr Gareth Williams, Leader of the Council
Cllr Sophie Porter, Deputy Leader and Healthy Communities & Active Lives Portfolio Holder

Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder
Cllr Christine Guinness, Pride in Place / Neighbourhood Services Portfolio Holder

Apologies for absence were submitted on behalf of Cllrs Gaynor Austin and Julie Hall.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **3rd September, 2026**.

23. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

24. MINUTES –

The Minutes of the meeting of the Cabinet held on 4th August, 2026 were confirmed and signed by the Chair.

25. NOS. 16-18 THE MEADS, FARNBOROUGH - ADDITIONAL BUDGET REQUIREMENT –

(Cllr Julie Hall, Economy, Skills & Regeneration Portfolio Holder)

The Cabinet considered Report No. REG2603, which set out a proposal to consider increasing the capital budget allocation to enable the completion of the building works at Nos. 16-18 The Meads, Farnborough.

Members were informed that most of the main contractor works had been completed and that additional unforeseen costs had arisen which had resulted in an overspend of the project's budget allocation. It was explained that these additional costs could be attributed largely to the complexity of the ground conditions alongside risks inherent in carrying out refurbishment works to an ageing asset.

The Cabinet was supportive of the proposed approach to complete the delivery of this important project in the regeneration of Farnborough town centre. Concern was expressed, however, that the cost of this project had exceeded the agreed budget and that this been the case with other recent projects. It was agreed that the method by which project budgets and contingencies were calculated should be thoroughly reviewed.

The Cabinet RESOLVED that an increase to the project's capital budget of up to £35,000, to enable the completion of the works by the end of September, 2026, plus the provision of a contingency of up to £15,000, be approved, both funded from capital receipts balances.

26. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
27	3	Information relating to financial or business affairs

**THE FOLLOWING ITEM WAS CONSIDERED
IN THE ABSENCE OF THE PUBLIC**

27. **UNION YARD - RIGHT OF LIGHT CLAIM - EMPIRE BANQUETING HALL –**
(Cllr Julie Hall, Economy, Skills & Regeneration Portfolio Holder)

The Cabinet considered Exempt Report No. REG2604, which sought approval to agree a revenue budget to settle a claim for compensation.

Members were advised that a compensation claim had been received from the owners of a nearby property in respect of an interference with its right to light caused by the Union Yard development. It was reported that settlement of the claim would avoid the issue of legal proceedings by the applicants. The Report set out the legal position in relation to this matter and summarised a report that had been commissioned from the Council's rights of light surveyors.

The Cabinet queried whether insurance against such claims might have been appropriate but it was explained that insurance of this type was cost-prohibitive.

The Cabinet RESOLVED that the establishment of a Supplementary Budget within the Revenue Account, in the sum set out in the Exempt Report No. REG2604, be approved, to be funded from the Stability and Resilience revenue reserve.

The Meeting closed at 3.54 pm.

CABINET

Report of the meeting held on Tuesday, 15th September, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Gareth Williams, Leader of the Council
Cllr Sophie Porter, Deputy Leader and Healthy Communities & Active Lives Portfolio Holder

Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder
Cllr Christine Guinness, Pride in Place / Neighbourhood Services Portfolio Holder
Cllr Julie Hall, Economy, Skills & Regeneration Portfolio Holder

An apology for absence was submitted on behalf of Cllr Gaynor Austin.

The Cabinet considered the following matters at the above-mentioned meeting. All executive decisions of the Cabinet shall become effective, subject to the call-in procedure, from **28th September, 2026**.

28. DECLARATIONS OF INTEREST –

Having regard to the Council's Code of Conduct for Councillors, no declarations of interest were made.

29. MINUTES –

The Minutes of the meeting of the Cabinet held on 20th August, 2026 were confirmed and signed by the Chair.

30. CRISIS AND RESILIENCE FUND –

(Cllr Sophie Porter, Healthy Communities & Active Lives Portfolio Holder)

The Cabinet considered Report No. ED2615, which set out changes to national welfare provision through the new Crisis and Resilience Fund.

Members were informed that, in April, 2026, the Government had replaced the Household Support Fund (HSF) with the Crisis and Resilience Fund (CRF). The CRF was intended to help people on low incomes that were struggling with money and/or facing an unexpected financial shock. It was reported that the CRF was a three-year programme whereas the HSF had been an annual process and it was hoped that this would enable longer-term planning for those in need. CRF funding was delegated to county councils and full details of how the scheme would operate were still in development at district and county level.

The Cabinet was supportive of the Crisis and Resilience Fund as an important part of broader support for residents that were struggling with cost of living pressures.

The Cabinet RESOLVED that the information within Report No. ED2615, including work underway to support residents' financial resilience, be noted.

31. **YOUNG PEOPLE'S PLAN –**

(Cllr Sophie Porter, Healthy Communities & Active Lives Portfolio Holder)

The Cabinet considered Report No. PG2616, which set out how the Young People's Plan had been developed and included a draft of the Council's Young People's Plan (YPP) for 2026-2028.

It was reported that the YPP would outline a proposed approach for how the Council would help to improve opportunities for children and young people in Rushmoor and support them to live happy, healthy and rewarding lives. The Plan would focus on four priorities:

- Safety, trusted spaces and support;
- Health, resilience and active lives;
- Aspirations, skills and employment; and
- Belonging and community connection.

Members were informed that the new YPP would build on the Council's first Plan (2025/26) and would maintain the internal work developed over that year, whilst adding a new element of engaging external partners more closely, based on feedback received from partner organisations, Members and young people themselves.

Members were advised that officers and the Portfolio Holder had received feedback since the report was published and that it was proposed to update the plan before it was published to respond to this feedback. It was proposed that, as a result, the production and publication of the YPP should be delegated to the Executive Director, in consultation with the Portfolio Holder. The final version would be attached to a Record of Executive Decision, circulated to all Members and then published on the Council's website.

During discussion, Members strongly supported the approach taken in the production of the Young People's Plan, with young people actively engaged at all stages. The Cabinet requested that a 'young person friendly' version of the Plan should be produced.

The Cabinet RESOLVED that

- (i) the approach to the production of the Young People's Plan, including to support and engage with all young people, with a particular focus on reaching young people who experience disadvantage, as set out in Report No. ED2616, be endorsed, noting that, over the lifetime of the plan, further work would be undertaken to refine and develop certain priority areas through ongoing engagement with young people and partners;

- (ii) the Executive Director, in consultation with the Healthy Communities & Active Lives Portfolio Holder, be authorised to agree and publish a final version of the Young People's Plan 2026-2028, to include feedback received from Members and others; and
- (iii) the long-term approach to developing further iterations of the Plan, which seeks to increase young people's role in influencing the work of the Council, as set out in the Report, be endorsed.

32. **EXCLUSION OF THE PUBLIC –**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Minute No.	Schedule 12A Para. No.	Category
33	3	Information relating to financial or business affairs

THE FOLLOWING ITEM WAS CONSIDERED IN THE ABSENCE OF THE PUBLIC

33. **DISPOSAL OF 1 WYNDHAM STREET, ALDERSHOT –** (Cllr Keith Dibble, Housing, Planning & Property Portfolio Holder)

The Cabinet considered Exempt Report No. PG2616, which set out a proposal to dispose of the freehold interest in No. 1 Wyndham Street, Aldershot, subject to the finalisation of terms.

Members were informed that the property was the only one owned by the Council on this development of light industrial units. The current leaseholder had occupied the site for many years but had rejected the Council's recent offer of a long leasehold extension. Instead, the leaseholder had expressed an interest in acquiring the freehold of the property and since that time had been carrying out negotiations with the Council's agent, LSH Investment Management regarding price and terms. The price that had been negotiated was considered to provide good value to the Council and would provide a welcome boost to the Council's cash reserves.

The Cabinet expressed support for the proposed approach, that it considered would represent the best value to the Council in relation to this site.

The Cabinet RESOLVED that

- (i) subject to final legal due diligence, the disposal of the freehold interest in No. 1 Wyndham Street, Aldershot, for the consideration set out in Exempt Report No. PG2616, be approved; and

- (ii) the Executive Head of Property and Growth, in consultation with the Executive Head of Governance and Law, be authorised to confirm the final terms of the disposal.

The Meeting closed at 7.30 pm.

LICENSING AND CORPORATE BUSINESS COMMITTEE

Report of the meeting held on Wednesday, 1st July, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Sarah Spall (Chair)
Cllr Sue Carter (Vice-Chair)

Cllr Dave Bell
Cllr Kevin Betsworth
Cllr Craig Card
Cllr P.J. Cullum
Cllr Rhian Jones
Cllr Steve Masterson

Apologies for absence were submitted on behalf of Cllr Lisa Greenway and Cllr Bill O'Donovan.

Cllr Mike Roberts attended the meeting as Standing Deputy.

8. REPORT OF THE MEMBER ASSESSMENT PANEL - HEAD OF PAID SERVICE

The Leader of the Council, Councillor Gareth Williams, attended the meeting to present the report.

The Committee considered the Leader of the Council's Report No. MD2606, which set out the outcome of the assessment process for the permanent appointment of the Council's Head of Paid Service, following the cross-party Member Assessment Panel.

The Committee, at its meeting on 16th June 2026, established a cross-party Member Assessment Panel to consider the permanent appointment of the Council's Chief Executive and Head of Paid Service. The Panel met on 24 June 2026 and reviewed the performance of Ian Harrison, Interim Managing Director and Head of Paid Service, against his 2025/26 performance objectives. Members were given the opportunity to ask questions in relation to his performance. The Panel considered the job title benchmarking information provided for the role of Head of Paid Service, which showed that equivalent roles across Hampshire local authorities, including unitary councils, are titled 'Chief Executive'. They also reviewed salary benchmarking data provided by South-East Employers, including comparator information from Hampshire and Surrey authorities, to determine the appropriate salary for the permanent Chief Executive. The Panel further considered a proposed performance appraisal process for the Chief Executive, based on the South-East Employers template, and agreed its implementation for the next performance review cycle.

During discussion, Members raised questions regarding benchmarking information. Members agreed that Ian Harrison was the best choice for the role of Chief Executive and Head of Paid Service.

(i) **RECOMMENDED TO THE COUNCIL** that:

- a) the post of Interim Managing Director is redesignated to Chief Executive;
- b) the statutory designation of Head of Paid Service is redesignated to the post of Chief Executive; and
- c) Ian Harrison be appointed as the Council's Chief Executive and Head of Paid Service with effect from 3rd July 2026.

(ii) **RESOLVED** that the annual salary for the role of Chief Executive be agreed as £130,000 per annum and the proposed performance appraisal process for the Chief Executive based on the South-East Employers template be implemented.

9. **EXCLUSION OF THE PUBLIC**

RESOLVED: That, taking into account the public interest test, the public be excluded from the meeting during the discussion of the under mentioned item to avoid the disclosure of exempt information within the paragraph of Schedule 12A to the Local Government Act, 1972 indicated against the item:

Item No.	Para. No.	Category
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2	1	Information relating to an individual
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10. **UPDATE ON APPOINTMENT OF HONORARY ALDERMEN**

Councillor C.W. Card declared an interest in this item due to personal and business relationships with proposed candidates and left the meeting.

The Corporate Manager – Democracy gave a verbal update, following a proposal raised at the previous Committee meeting on 16th June.

During the update, the Committee noted and sought clarification on the provisions and arrangements for the appointment of Honorary Aldermen. The Corporate Manager – Democracy confirmed that Group Leaders had indicated support for the Committee's proposals, and if supported by the Committee, arrangements would be made for an Extraordinary Meeting of the Council to be held later in the Municipal Year, to enable the honours to be bestowed.

The Committee considered the update and was of the unanimous opinion that Mr. D.E. Clifford, Mr. A.H. Crawford and Mr. C.D. Fraser-Fleming should be appointed as Honorary Aldermen of the Borough, in recognition of their eminent and long service to the Borough.

RESOLVED: That the Council, at an Extraordinary Meeting arranged for this purpose, be asked to appoint Mr. D.E. Clifford, Mr. A.H. Crawford and Mr. C.D. Fraser-Fleming as Honorary Aldermen of the Borough.

The meeting closed at 7.44 pm.

DEVELOPMENT MANAGEMENT COMMITTEE

Report of the meeting held on Wednesday, 15th July, 2026 at the Concorde Room, Council Offices, Farnborough at 6.30 pm.

Voting Members

Cllr Calum Stewart (Chair)
Cllr Steve Masterson (Vice-Chair)

Cllr Jib Belbase
Cllr Dave Bell
Cllr Kevin Betsworth
Cllr P.J. Cullum
Cllr Dhan Sarki
Cllr Nicky Slater
Cllr Ivan Whitmee
Cllr Becky Williams

Apologies for absence were submitted on behalf of Cllr Tom Day.

Cllr Sarah Spall attended the meeting as a Standing Deputy.

Non-Voting Member

Cllr Keith Dibble (Housing, Planning & Property Portfolio Holder) (ex officio)

5. DECLARATIONS OF INTEREST

Having regard to the Members' Code of Conduct, the following declarations of interest were made. All Members who had or believed that they had any interest under Rushmoor Borough Council's Councillor Code of Conduct, adopted in April 2021, in any matter to be considered at the meeting disclosed that interest at the start of the meeting or as soon as possible thereafter and took the necessary steps in light of their interest as to any participation in the agenda item:

Member	Application No. and Address	Interest	Action
Cllr Calum Stewart	26/00211/REVPP – MacDonald's, No. 1 North Close, Aldershot	Personal and Professional	Cllr Stewart did not take part in the meeting during the discussion and voting thereon

6. MINUTES

The Minutes of the Meeting held on 17th June, 2026 were approved and signed as a correct record of proceedings.

7. REPRESENTATIONS BY THE PUBLIC

In accordance with the guidelines for public participation at meetings, the following representations were made to the Committee and were duly considered before a decision was reached:

Application No.	Address	Representation	In support of or against the application
26/00211/REVPP	McDonald's No. 1 North Close, Aldershot	Dan Brooks (applicant)	In support

8. PLANNING APPLICATIONS

RESOLVED: That

- (i) permission be given to the following application, as set out in Appendix "A" (as required), subject to the conditions, restrictions and prohibitions (if any) mentioned therein:

*	26/00211/REVPP	McDonald's, No. 1 North Close, Aldershot
	26/00333/RBCRG3	Kings Moat Car Park, Westmead, Farnborough

- (ii) the applications dealt with by the Executive Head of Property and Growth, where necessary in consultation with the Chairman, in accordance with the Council's Scheme of Delegation, more particularly specified in Section "D" of the Executive Head of Property and Growth's Report No. PG2614, be noted

- (iii) the current position with regard to the following applications be noted pending consideration at a future meeting:

21/00271/FULPP	Block 3, Queensmead, Farnborough
23/00713/FUL	Manor Park Cottage, St. Georges Road East, Aldershot
23/00794/REVPP	Farnborough Airport, Farnborough
24/00237/FUL	Nos. 235-237 High Street,

	Aldershot
25/00615/REV	Farnborough Airport, Farnborough Road, Farnborough
26/00181/FULPP	Site of Former Geneva House, No.1 Gladiator Way Farnborough
26/00182/FULPP	Warwick House, Lakeside Road, Farnborough

* The Executive Head of Property and Growth's Report No. PG2614 in respect of these applications was amended at the meeting.

NOTE: For Planning Application No. 26/00211/REVPP, the Vice Chair, Cllr Steve Masterson, chaired the meeting whilst the Chair, Cllr Calum Stewart, excused himself from proceedings as a result of his Declaration of Interest. Cllr Stewart retook the chair once the item had been determined.

9. FARNBOROUGH AIRPORT APPLICATIONS

Tim Mills, Executive Head of Property and Growth, gave a verbal update regarding the Farnborough Airport applications, which were listed as Future Items.

For Planning Application No. 25/00615/REV, Farnborough Airport notified the Council that they were planning, at the end of the agreed extension of time period, to appeal on the grounds of non-determination. Therefore, the application had been updated to note the appeal.

Regarding Planning Application No. 23/00794/REVPP, which sought to increase the maximum number of annual aircraft movements from 50,000 to 70,000 per annum, including an increase in non-weekday aircraft movements from 8,900 to 18,900 per annum, the Council agreed a further extension of six months. The decision was made on the basis that some of the matters that would be determined within Planning Application No. 25/00615/REV were relevant to Planning Application No. 23/00794/REVPP.

The meeting closed at 7.16 pm.

AUDIT AND GOVERNANCE COMMITTEE

Report of the meeting held on Thursday, 30th July, 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Bill O'Donovan (Chair)

Cllr P.J. Cullum
Cllr Craig Card
Cllr Dhan Sarki
Cllr Ian Simpson
Cllr Sarah Spall
Cllr Paul Taylor

Apologies for absence were submitted on behalf of Cllr M.J. Tennant, Cllr Thomas Day and Cllr Thomas Mitchell.

Cllr Steve Masterson, Nicky Slater and Ivan Whitmee attended the meeting as Standing Deputies.

4. MINUTES

The Minutes of the Meeting held on 10th June, 2026 were approved and signed as a correct record of proceedings.

5. INTERNAL AUDIT PROGRESS REPORT

The Chairman welcomed Natalie Jerams, Deputy Head of Southern Internal Audit Partnership (SIAP), and Nick Barrett, Audit Manager, from the Council's internal auditors, who joined the meeting remotely via Microsoft Teams.

The Committee received SIAP's Report No. SIAP26/04 which set out the Internal Audit Progress Report, which provided the Audit and Governance Committee with an overview of internal audit activity against assurance work completed in accordance with the approved audit plan. The Report also provided an overview of key updates pertinent to the discharge of the Committee's role, in relation to internal audit.

During discussion, Members raised questions regarding the Disabled Facility Grants (DFG) audit and the Agency Staff audit. Members noted that the limited assurance opinion for the Disabled Facilities Grants review reflected areas where controls and processes needed to be strengthened. It was also noted that the no assurance opinion for the Agency Staff review showed concerns regarding procurement legislation and internal governance standards. Further information on the Disabled Facilities Grants and Agency Staff audit reviews would be provided by SIAP at the next Committee Meeting.

Members stated that they wished for clarification regarding the legal requirements relating to Disclosure and Barring Service (DBS) checks for staff members. The Committee highlighted the need to ensure that risks identified through internal audit reports, together with any overdue audit actions, were appropriately considered within the Council's wider risk management arrangements. Members also emphasised the importance of audit action deadlines being met and noted that responsible officers could be required to attend Committee meetings to explain delays and outline mitigations where target dates had not been achieved. Members sought clarification that the requirement was clear to officers.

Members also discussed whether greater access to information from individual audit reports would support scrutiny, particularly for reviews that had received low or no assurance opinions, and requested additional detail where actions had been delayed.

ACTIONS:

What	By Whom	When
Provide Members with further detail on the findings of the Disabled Facilities Grants and Agency Staff audit reviews	Natalie Jerams - Deputy Head of Southern Internal Audit Partnership	For the next Committee meeting – 29th September
Review arrangements with the Senior Leadership Team (SLT) to ensure that risks identified through internal audit reports, together with any overdue audit actions, were appropriately considered within the Council's wider risk management arrangements	Amanda Bancroft – Executive Head of Governance and Law	Before the next Committee meeting – 29th September
Liaise with relevant officers regarding attendance at committee meetings where target dates were revised, and to report any revised dates in the next update.	Amanda Bancroft – Executive Head of Governance and Law Natalie Jerams – Deputy Head of Southern Internal Audit Partnership	Before the next Committee meeting – 29th September
Provide clarification on the legal requirements relating to DBS checks, including the circumstances in which councillors, employees and agency staff may require DBS clearance, and the arrangements in place to identify and evidence compliance with those requirements.	Amanda Bancroft – Monitoring Officer	Before the next Committee meeting – 29th September

RESOLVED: That:

- (i) that SIAP's Report No. 26/04, be noted; and
- (ii) the adjustments to the Internal Audit Plan 2026-27, as detailed in section 8 of Appendix A, be approved.

6. FREEDOM OF INFORMATION - ANNUAL UPDATE REPORT 2026

The Committee received the Executive Head of Governance and Law's Report No. LEG2602, which set out information about Freedom of Information (FOI) requests received by the Council, and performance on responses to FOIs.

The Freedom of Information Act 2000 (FOIA 2000) provided public access to information held by public authorities. Freedom of Information requests encouraged openness and scrutiny of the Council's decisions. Rushmoor Borough Council had a statutory duty to fulfil its obligations under FOIA 2000.

The Committee noted that the Council's performance on FOIs continued to steadily improve and had been responding within the target response rate. There was further work planned, including training, and publishing more information online to further enhance improvements already made. A new Microsoft Lists system had launched in Q2 of 2025 to improve resilience, and increase oversight by senior management, this had contributed to a positive improvement in response times.

RESOLVED: That officers:

- (iii) continued the work on reducing the number of overdue FOIs within the system in 2026 and continued to ensure that at least 90% of requests were responded to within the statutory 20 working days, per the ICO target;
- (iv) continued to raise FOI awareness and knowledge across employees, through regular training and guidance; and
- (v) publish as much information proactively to reduce the number of FOI requests.

7. CORPORATE HEALTH AND SAFETY ARRANGEMENTS 2025/26

The Committee received the Executive Director's Report No. ED2613, which provided an update on the ongoing development and maintenance of the Council's corporate health and safety arrangements in 2025/26 and the plans in place for 2026/27.

The overall health and safety risk profile of the Council remained low, with the majority of high-risk work activity contracted out, only a few specific roles had an enhanced level of risk. Examples of these were technical staff working at Princes Hall and members of the Place Protection team.

It was noted that, the Corporate Health and Safety Advisor maintained a reporting regime on corporate health and safety matters that was taken quarterly to the Senior Leadership Team (SLT). This related predominately to operational matters. The numbers of accidents/incidents and violence at work incidents, including trends and a summary of those reports, was routinely reported to SLT and Cabinet via the quarterly performance management reporting process. The number of accidents and incidents seen at the Council was low and had remained relatively stable for a number of years, with a total number of 22 in 2025/26.

During discussion, Members sought clarification of the meaning of 'Other', with regard to reported incidents. Members noted that 'Other' referred to incidents reported by third parties, such as the police and other agencies. Members acknowledged measures in place to protect staff from abusive and challenging behaviour, including training, incident reporting procedures, access to counselling through the Employee Assistance Programme (EAP) and the involvement of the police, where necessary. Members were advised that staff perceptions of safety were monitored through regular staff surveys and that efforts continued to secure Trade Union Health and Safety representation at the Council.

ACTION:

What	By Whom	When
Clarify on future reports, that 'Other' refers to third party reporting of incidents.	Roger Sanders, Service Manager – Risk, Performance and Procurement	July 2027

RESOLVED: That the Executive Director's Report No. ED2613, be noted.

8. TREASURY MANAGEMENT AND NON-TREASURY INVESTMENT OPERATIONS AND PRUDENTIAL INDICATORS - OUTTURN 2025-26 AND Q1 2026/27

The Committee considered items 5 and 6 on the agenda together.

Treasury Management and Non-Treasury Investment Operations and Prudential Indicators - Outturn 2025-26

The Committee received the Executive Head of Finance Report No. FIN2615, which set out the draft activities of the Treasury Management and non-Treasury Investment Operations for Quarter 4, in the financial year 2025/26, and reported on compliance with Prudential Indicators, pending the statement of accounts being signed off by the Council's external auditors. The report was a statutory requirement under the Chartered Institute of Public Finance Accountants (CIPFA) Code of Practice on Treasury Management.

The Committee were advised that all activity was conducted within the approved Treasury Management Practices (TMPs). Borrowing maturity had moved towards longer term to give cost certainty and lower interest rate exposure risk, providing more interest rate stability on borrowing.

The Committee **RECOMMENDED TO THE CABINET** that the Executive Head of Finance Report No. FIN2615, in relation to the treasury management and non-treasury investment operations carried out, be approved.

Treasury Management and Non-Treasury Investment Operations and Prudential Indicators - Q1 2026/27

The Committee received the Executive Head of Finance Report No. FIN2616, which set out the activities of the Treasury Management and non-Treasury Investment Operations for Quarter 1 in the financial year 2026/27 and reported on compliance with Prudential Indicators. The report was a statutory requirement under the CIPFA Code of Practice on Treasury Management.

The Committee noted that all treasury activity had been conducted within the approved Treasury Management Practices. Borrowing maturity had moved towards longer term to give cost certainty and lower interest rate exposure risk, providing more interest rate stability on borrowing.

During discussion, Members raised questions regarding the Council's remaining short-term borrowing and whether it would be converted to longer-term borrowing. Officers advised that borrowing arrangements were reviewed regularly and that some short-term borrowing currently represented the most cost-effective approach. In response to a question about Union Yard, Members noted that the sale of Blocks C and D to Vivid, was due to be completed on 31st August.

The Committee **RECOMMENDED TO THE CABINET** that the contents of the Executive Head of Finance's Report No. FIN2616, in relation to the Treasury Management and non-Treasury Investment Operations carried out, be approved.

9. UNAUDITED STATEMENT OF ACCOUNTS AND ANNUAL GOVERNANCE STATEMENT

The Committee considered item 7 on the agenda, the Unaudited Statement of Accounts and the Annual Governance Statement, separately.

The Committee received the Executive Head of Finance's Report No. FIN2614, which set out, the unaudited Statement of Accounts for 2025/26, for review.

The Committee noted that the preparation of the Statement of Accounts and the audit scrutiny provided reassurance that the accounts gave a true and fair view of the financial position of the Council. Members' role in approval was to demonstrate their ownership of the Statement of Accounts and their confidence in both the Chief Finance Officer and the process by which the accounting records were maintained and the Statement of Accounts prepared.

The Accounts and Audit Regulations 2015 stated that, for each financial year, the Council must conduct a review of the effectiveness of the Council's internal control and prepare an annual governance statement for review and approval by the Committee prior to it being signed by the Chief Executive and Leader of the Council. The statement would then be finalised with the signed Statement of Accounts.

Members were advised that the Statement of Accounts had been published in accordance with statutory requirements and was currently subject to external audit. The first phase of the audit was nearing completion, with further audit work scheduled to take place in September.

The Committee were informed that, given the technical nature of the accounts, an informal workshop would be arranged in September or October to provide Members with an overview of the Statement of Accounts, explain the key issues and consider the findings of the External Auditor once available.

ACTION:

What	By Whom	When
Arrange a workshop to provide Members with an overview of the Statement of Accounts.	Peter Vickers, Executive Head of Finance.	September or October 2026

RESOLVED: That the unaudited Statement of Accounts, be noted.

10. **ANNUAL GOVERNANCE STATEMENT**

The Committee considered item 7 on the agenda, the Unaudited Statement of Accounts and the Annual Governance Statement, separately.

The Committee received the Executive Head of Finance's Report No. FIN2614, which set out the Annual Governance Statement for 2025/26, for approval.

The Report set out the procedure for compiling the Annual Governance Statement and the requirements of the Committee to ensure a meaningful review of the Annual Governance Statement. Members were reminded that they needed to be satisfied that the Annual Governance Statement reflected the governance environment and any actions required to improve it. Members also had to be satisfied that it demonstrated how governance supported the achievement of the Council's objectives.

During discussion, Members sought clarification regarding a reference to the Corporate Governance Group being on "hiatus" and were advised that the group was currently on hold pending a review of its terms of reference. Members questioned the use of procedural exemptions and suggested that the operation of these governance processes be reviewed through future Internal Audit work.

ACTION:

What	By Whom	When
Consider the operation and use of exemptions to normal decision-making procedures, as part of future Internal Audit work on governance arrangements.	Amanda Bancroft – Executive Head of Governance and Law and Natalie Jerams - Southern Internal Audit Partnership (SIAP)	Before the next Committee meeting – 29th September

RESOLVED: That the Annual Governance Statement, be approved.

11. STATUS OF THE FINANCIAL RECOVERY WORKING GROUP

The Committee received a verbal update on the Council's financial position and the arrangements that had been put in place to monitor delivery of the Budget Strategy.

Members were advised that a Financial Recovery Working Group had been established, following the approval of the Council's budget in February 2025, to oversee the delivery of actions required to return the budget to a balanced position. It was noted that the majority of these actions had now been completed, with only a small number of capital receipt matters remaining outstanding.

The Committee noted that, following the announcement of Local Government Reorganisation (LGR), the Council's financial strategy had changed. Rather than pursuing further service reductions, the focus was on maintaining service delivery, preparing for the new authority and ensuring that the Council remained financially sustainable until Vesting Day. Members were advised that monthly budget monitoring reports were the primary mechanism for managing financial risks and monitoring progress against the strategy.

During discussion, Members expressed concern regarding the Council's ongoing financial risks and emphasised the importance of regular Member oversight. It was confirmed that financial sustainability was included within the Council's corporate risk register. Members agreed that the Council's financial position would benefit from more regular Member scrutiny and oversight. Consequently, the Committee supported a proposal that Cabinet establish a politically balanced Member working group, meeting monthly for the remainder of the Council's term, to review the Council's financial management. The Chair advised that the recommendation would be raised with the Leader of the Council and, if it was not progressed by the Cabinet, it would be taken to Council.

ACTION:

What	By Whom	When
Write to the Leader of the Council, to recommend to the Cabinet to set up a Working Group to review the Council's financial management.	Cllr Bill O'Donovan – Chair of Audit and Governance Committee	Before the next Cabinet meeting – 4 th August

The Committee **RECOMMENDED TO THE CABINET** that the Cabinet establish a politically balanced Member Working Group, meeting monthly for the remainder of the Council's term, to review financial management.

The meeting closed at 9.18 pm.

LICENSING AND CORPORATE BUSINESS COMMITTEE

Report of the meeting held on Thursday, 3 September 2026 at the Council Offices, Farnborough at 7.00 pm.

Voting Members

Cllr Sarah Spall (Chair)
Cllr Sue Carter (Vice-Chair)

Cllr Dave Bell
Cllr Kevin Betsworth
Cllr Craig Card
Cllr P.J. Cullum
Cllr Lisa Greenway
Cllr Rhian Jones
Cllr Steve Masterson
Cllr Bill O'Donovan

Cllr Uttar Gurung attended the meeting as Standing Deputy.

11. MINUTES

The minutes of the meeting held on 16th June, 2026 and the Special Meeting of the Committee held on 1st July, 2026 were agreed and signed as a correct record of the proceedings.

12. APPOINTMENT TO OUTSIDE BODIES 2026-27

The Committee considered the appointment of Councillor Calum Stewart as a Director of Rushmoor Homes Limited for the remainder of the 2026/27 Municipal Year.

During discussion, Members sought clarification on the current activities of Rushmoor Homes Limited and were advised that the company currently managed a portfolio of ten properties, and noted that further growth activity had been paused. The Committee noted that the company continued to manage the existing properties and protect the interests of tenants. Members expressed their support for Councillor Stewart's appointment.

RESOLVED: That the appointment of Councillor Calum Stewart as a Director of Rushmoor Homes Limited for the remainder of the 2026/27 Municipal Year, be noted.

13. NORTH HAMPSHIRE JOINT COMMITTEE - DELEGATIONS

The Committee considered the Chief Executive's Report No. 2026/CEX/01, which sought approval to delegate the powers and duties required for the North Hampshire

Future Unitary Joint Committee to support preparations for the new North Hampshire Unitary Council. The report explained that the proposed delegations would enable the Joint Committee to undertake its functions in accordance with its Terms of Reference and support transition arrangements associated with local government reorganisation.

During discussion, Members raised a query regarding the Equality Impact Assessment and noted that voluntary and community organisations were likely to be involved in the reorganisation process. Officers acknowledged the point and agreed that the assessment should be amended accordingly. Members also requested confirmation of the membership arrangements for the Joint Committee, in response it was advised that Cllrs Gareth Williams and Calum Stewart had been appointments at the Council meeting held on 18th June, 2026 with Cllr Keith Dibble as Standing Deputy or another Member, appointed by the Leader of the Council, to act as Standing Deputy, if Cllr Dibble was unable to attend. Clarification was sought regarding the powers set out in paragraph 5.7 of the Terms of Reference, and officers confirmed that the provision was expected to be included within the Structural Changes Order (SCO) and would therefore form part of the future governance arrangements.

ACTIONS:

What	By Whom	When
Amend the Equality Impact Assessment to reflect that voluntary and community organisations are likely to be impacted by, and involved in, the local government reorganisation process.	Alex Shiell – Service Manager – Policy, Strategy and Transformation	Before the Extraordinary Council Meeting – 10 th September

RECOMMENDED TO THE COUNCIL that it:

- (i) agrees to delegate to the Joint Committee such duties and powers required to carry out its functions, scope, and role as set out in Annex 1;
- (ii) delegates authority to the Monitoring Officer to agree amendments to the Joint Committee Terms of Reference in response to legislative changes; and
- (iii) delegates authority to the Chief Executive, in consultation with the Leader of the Council, to agree any other amendments to the Terms of Reference.

This matter is currently paused, and the Extraordinary Meeting arranged to consider this item on 10th September 2026 was cancelled.

The meeting closed at 7.10 pm.